

# Belgravia Arts Community Gallery

374 Belgravia Street, Cloverdale 6105

Tel: (08) 9277 1113 • Fax (08) 9478 2083 • [bacgallery374@gmail.com](mailto:bacgallery374@gmail.com)  
[www.belgraviaart.com](http://www.belgraviaart.com)

ABN: 50 406 716 169

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This is an agreement between:

Belgravia Arts Community Gallery  
374 Belgravia Street  
Cloverdale, WA 6105

AND

Name: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

By which the Artist (or his/her representative) agrees to provide original artwork for the purpose of exhibition in the Belgravia Arts Community Gallery (BACG) and website.

**Please note that the due date for artwork, contract & description of works is 28 August 2023.**



**YOU ARE INVITED TO THE SEPTEMBER 2023 EXHIBITION OFFICIAL OPENING**

Wednesday 6 September 2023, 5pm - 7pm. All artists and family members welcome.  
Light refreshments provided. Please RSVP by 30 August 2023 to 9277 1113.

DATES TO REMEMBER

**23 August 2023** - Artwork, contract and description of works due to BMC.

**Exhibition Duration:** 5 Months.

**9 February 2024** – Collection of artwork not sold or being held by BACG for sale must be collected ASAP after this date.

## **TERMS AND CONDITIONS**

### **1. Opening times**

The gallery is located within the premises of the Belgravia Medical Centre and as such observes the Centres security procedure. The gallery is open 8 am to 3:30 pm Monday to Friday and will be supervised at all times by the staff of the medical centre.

### **2. Fees**

There are no fees to exhibit artwork in the exhibition.

### **3. Selection Criteria**

Artists must be current patients or relatives of patients attending Belgravia Medical Centre. Acceptance of artwork for exhibition is at the sole discretion of the curator of the BACG.

### **4. Requirement of Artwork**

The artwork must have the facility for attachment to the hanging system of the gallery.

### **5. Installation/De-installation**

The staff of BACG are responsible for the installation and de-installation of artwork. Placement of artwork within the gallery is at the discretion of the BACG curator. Requests are welcome, however we cannot guarantee that we can fulfil the request.

### **6. Insurance**

Whilst all due care is taken, BACG does not take any responsibility for artworks in the gallery. Artists are responsible for insuring their own work.

### **7. Publicity and Promotion**

The design and production of invitations and promotional material are the responsibility of BACG.

## 8. Copyright and documentation

While ownership/copyright remains with the artist, it is agreed that the artist and/or artwork, and any accompanying information about the artist/artwork may be photographed for reproduction in the following instances:

- Printed or electronic invitations and other publicity material
- The BACG and/or the Belgravia Medical Centre (BMC) websites, its shop and its archives
- The BMC Facebook page
- Reviews and other articles
- The gallery archives
- Publications of the gallery
- Permission will be sought from the artist before any additional publication of images containing their work and the artist will be acknowledged at all times.

## 9. Artwork description and artist biography

The artist/artist's representative is responsible for providing information about the artwork, including a short biography about the artist. It is agreed that the information provided may be changed by BACG staff if required (i.e. shortened), and every effort will be made to gain permission from the artist/artist's representative prior to the information being published. The artist agrees that their artwork description and artist biography may be provided with any artwork that is sold through the BACG or website.

## 10. Sales

BACG will take a commission of 15% (plus GST) for sales of artwork. It is the artists' responsibility to determine the price of the artwork if it is intended for sale. Artwork for sale will be available for purchase during the entirety of the exhibition, and will also be available for purchase on the BACG website for a further 6 months post exhibition. Artwork belongs to the artist until the end of the exhibition when it will be returned to the artist, or the purchaser if sold during the exhibition. Artists will receive payment for any sold artworks at the end of the exhibition. It is the artists' responsibility to inform the BACG representative if they do not wish to have their works included on the BACG website for sale or if the artwork is sold by the artist during this time.

## 11. Alteration to Agreement

This agreement constitutes a clear understanding by both parties (BACG and the artist). Any changes to the agreement must be made in writing and signed by both parties.

## 12. Termination

Either party may terminate the agreement providing at least three months' notice, and must be in writing.



